

SECTION 504 RESOLUTION *2015-04-20-4*

WHEREAS, it is hereby declared that the City of Llano, Texas establish local Section 504 Grievance Procedures; and

WHEREAS, it is further declared that establishment of such procedures requires the designation of a Coordinator; and

WHEREAS, it is the intent of the City of Llano, Texas to investigate complaints alleging discrimination by reason of disability;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LLANO, TEXAS:

1. That the City adopt the attached Section 504 Grievance Procedures;
2. That the City Council designate the City Manager as the City's Section 504 Coordinator;
3. That the City direct the Coordinator to receive and investigate complaints alleging discrimination by reason of disability;

PASSED AND APPROVED this 20TH DAY of APRIL, 2015.



ATTEST:

Mikel Virdell

Mikel Virdell, Mayor

Toni Milam

Toni Milam, City Secretary

Section 504 Grievance Procedure

The City of Llano, Texas has adopted an internal grievance procedure providing for prompt an equitable resolution of complaints alleging any action prohibited by the U.S. Department of Housing and Urban Development regulations (24 CFR Subpart A Sec. 8.4(a) implementing Section 504 of the Rehabilitation Act of 1973 as amended (29 USC 794). Section 504 states, in part that "No otherwise qualified handicapped individual shall, solely by reason of his handicap, be excluded from the participation in, denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance..."

Complaints should be addressed to: City Manager, City of Llano, 301 W. Main Street, Llano, Texas 78643 (PHONE- 325-247-4158), who has been designated to coordinate Section 504 compliance efforts.

A complaint should be filed in writing or verbally, contain the name and address of the person filing it, and briefly describe the alleged violation of the regulations.

A complaint should be filed within ten (10) working days after the complainant becomes aware of the alleged violation. (Processing of allegations of discrimination occurring before this grievance procedure was in place will be considered on a case-by-case basis).

An investigation, as may be appropriate, shall follow a filing of a complaint. The investigation will be conducted by the City Secretary. These rules contemplate informal but thorough investigations, affording all interested persons and their representatives, if any, an opportunity to submit evidence relevant to a complaint.

A written determination as to the validity of the complaint and description of resolution, if any, shall be issued by the City Secretary, and a copy forwarded to the complainant no later than ten (10) working days after its filing

The Section 504 coordinator shall maintain the files and records of the City of LLano, Texas relating to the complaints files.

The complainant can request a reconsideration of the case in instances where he or she is dissatisfied with the resolution. The request for reconsideration should be made within ten working days to the City of Llano, Texas.

The right of a person to a prompt and equitable resolution of the complaint filed hereunder shall not be impaired by the person's pursuit of other remedies such as the filing of a Section 504 complaint with the U.S. Department of Housing and Urban Development. Utilization of this grievance procedure is not a prerequisite to the pursuit of other remedies.

These rules shall be construed to protect the substantive rights of interested persons, to meet appropriate due process standards and assure that the City of Llano, Texas complies with Section 504 and HUD regulations.