

LLANO ECONOMIC DEVELOPMENT CORPORATION
OPEN MEETING MINUTES
May 24, 2021

OPEN MEETING

1. Call to Order
 - President Allen Hopson called the meeting to order at 5:40 PM with the following members present: Sammy Leverett, Josh Mayfield, Marianne Fraser, Fred Cook, Pat McDowell and Eric Schuessler.
 - Also present were Interim City Manager, Erica Berry, Tony Guidroz, Lynda Kuder, and Carol Leeder
2. Public Comments
 - No comments
3. Discuss and Consider – Meeting Minutes for March 22, 2021
 - Unavailable and will be presented at next meeting.
4. Discussion Only – Financial Reports for March & April, 2021
 - Lynda reported there had been no action since last report.
 - Tony has spent approximately \$20,000 (1/2) of the budget line
 - Linda reported that there was a dip in sales tax revenue
 - Pat shared that despite the dip, the area's sales tax is up considerably from this time last year.
5. Discuss and Consider – Disbursement Procedure for Advertising and Promotional Expenses to Llano Main Street
 - General discussion provided that the LEDC does not want to approve every invoice for these expenditures, but a monthly report from Tony will be good. Tony will detail expenditures with just a couple sentences.
 - Motion was made by Eric Schuessler and seconded by Sammy Leverett for the LEDC to be presented with a monthly report of LEDC-paid expenditures presented for advertising and promotional expenses from Llano Main Street, with a brief description of each expenditure.
 - Motion was approved unanimously.
6. Discuss and Consider – Parks Project: Golf Course Pavilion Cement Bids
 - Mueller quote for 32' x 50' bolt-up engineered building with 10' sides was \$14,260 in March. Allen spoke to him last Wednesday and we are looking at a minimum of an 18% increase.
 - Concrete slab bids were provided by Mike Methvin Concrete and Top Hand Construction.
 - All fill dirt will be provided by City. The bids do not include plumbing or electric. The City will be responsible for moving power underground in the future.
 - Top Hand is about a month out.
 - Motion was made by Pat McDowell and seconded by Eric Schuessler to approve the Top Hand bid with an increase contingency added, but not to exceed \$47,500, to provide concrete slab and erect building.
 - Allen Hopson abstained from the vote.
 - Motion was approved unanimously.
7. Discuss and Consider – Parks Project: Playground Equipment and Kiddie Cushion
 - Allen reported that the mulch in the new playgrounds has deteriorated, and the City has asked for help with the cost of remulching.

- Soil Express originally did the project. An 18-wheeler comes and blows in the mulch. A February turnkey quote was \$6,151 but will likely be higher now.
 - Whittlesey's quote is from February as well. Allen's price and the City's price does not include freight.
 - Bulk is the way to go, but the City has no staff to spread it.
 - Allen adds that the playground at Robinson Park is so large, that it will take more than \$2400 in City labor to spread it.
 - Allen inquired if the LEDC paid \$7,500 toward the project, could the City find the rest in the parks budget? Both Lynda and Erica stated yes.
 - Motion was made by Sammy Leverett and seconded by Marianne Fraser to approve the Soil Express quote for up to \$7,500 to cover any increase contingency.
 - Motion was approved unanimously.
8. Discuss and Consider– Report on Fiber from City of Llano and/or Sub-Committee for Fiber Feasibility
- Allen reported that they met with Bandera group, and they will meet soon and discuss their plan with their board.
 - Pat stated that he understands there are two cities in the state that provide internet as a utility, so if this is accurate, case law exists.
 - Pat also added that there is a lot of infrastructure money in DC and has a call in to August Pflueger's office.
 - No action taken.
9. Discuss and Consider – Pole Attachment Policy / Fee Assessment and Update
- Allen discussed a proposal from Schneider Engineering to the City to assess all the poles and review the city's policies at a cost of \$6,500.
 - Allen added that there are a lot of attachments on the poles that are illegal, and probably not paying what they should be.
 - Erica added that the City is going to begin a permitting process for pole attachments, and then perform an annual audit.
 - Lynda asked if the assessment included a count. Erica answered that it does not audit or count, adding that Eugene's department could do that. It was last done 2012.
 - Motion was made by Pat McDowell and seconded by Fred Cook to approve the \$6,500 for the assessment.
 - Motion was approved unanimously.
10. Discuss and Consider – Hill Country Regional Economic Visioning Project
- Pat explained this was a group of representatives from Hill Country counties meeting to discuss barriers to improve quality of life in this region. Topics for improvement include health care, education opportunities, internet, etc., while still maintaining the look and feel of the Hill Country. They are developing a survey.
 - Pat will keep the board informed.
 - No action taken.
11. Discuss and Consider – FY-22 Proposed Budget & Projects
- Motion was made by Sammy Leverett and seconded by Fred Cook to present the proposed FY22 projects and budget to the City Council for approval as follows: \$30,000 – Advertising and Promotional Expenses, \$100,000 - Business Retention & Development, \$30,000 Public Parks & Open Space Improvements, \$30,000 Entertainment, Tourist & Convention Facilities, and a transfer from the fund balance when needed in the amount of \$86,700.
 - Motion was approved unanimously.

12. Discuss and Consider – Invoices and Timesheets

- Motion was made by Fred Cook and seconded by Sammy Leverett to approve the timesheet submitted.
- Motion was approved unanimously.

13. Reports

- Pat and Erica will gather data on internet services run by cities and bring this information to the next meeting.

14. Adjourn

- With no further business, the meeting was adjourned at 7:10 PM.



Eric Schuessler, Secretary/Treasurer
Llano Economic Development Corporation