



**MINUTES OF THE REGULAR CALLED MEETING  
OF THE LLANO CITY COUNCIL  
CITY HALL, 301 WEST MAIN, LLANO, TEXAS  
5:30 P.M. MONDAY, APRIL 18, 2022**

**MINUTES**

**Alders present:** Mayor Gail Lang, Laura Almond, Mayor Pro Tem Kara Gilliland, Kelli Tudyk, JR Decker, and Larry Sawyer  
**Alders absent:** None  
**Officers present:** Erica Berry, City Manager; Brenda Poe, City Secretary

- 1. CALL TO ORDER – Mayor Lang called the meeting to order at 5:30 p.m.**
- 2. PLEDGE OF ALLEGIANCE TO U.S AND TEXAS FLAGS was led by Mayor Pro Tem Gilliland and INVOCATION was given by Briley Mitchell.**
- 3. PRESENTATION was made in recognition of 5 years of service with TML Health Risk Pool with Javier Reyes – Insurance Brokers, Heather VonGonten – TML, and Deana Kenner – Moursund Insurance.**
- 4. PUBLIC COMMENTS CONCERNING MATTERS NOT ON THE AGENDA**  
(Visitors shall be limited to no more than (3) three minutes to address the Council or at the discretion of the Mayor)  
In accordance with Section 551.042 of the Texas Government Code, an inquiry made at a meeting shall be conducted as follows:  
(a.) If at a meeting of a governmental body, a member of the public or the governmental body inquiries about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to:
  1. A statement of specific information given in response to the inquiry.
  2. A recitation of existing policy in a response to the inquiry.(b.) Any DELIBERATION of or a decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.
- 5. CONSENT AGENDA ITEMS**
  - a. Approval of the Llano City Council Regular Called Meeting minutes from March 21, 2022 and the Workshop minutes from March 31, 2022. *Brenda Poe, City Secretary*
  - b. Approval of a request from Llano First Baptist Church Kids for Christ grant exclusive use of Badu Park on Saturday, May 14, 2022, for a fundraiser. *Brenda Poe, City Secretary*  
**A motion to approve the consent agenda was made by Alderwoman Almond, with a second by Alderman Sawyer. The motion carried, all in favor.**
- 6. PUBLIC HEARING**
  - a. City Council will hold a public hearing to receive written and/or oral comments regarding a request to close, abandon, vacate, and convey a portion of an alley bordered by L I & F BLK 138 LTS 1-8 to the north, L I & F BLK 138 LTS 9-16 to the south, Chattanooga to the east, and Sheffield to the west.  
**The public hearing was opened at 5:40 p.m. The hearing was closed at 5:45 p.m.**
  - b. City Council will hold a public hearing to receive written and/or oral comments regarding a request to close, abandon, vacate, and convey a portion of an alley in between Davis Addition BLK 4 LTS 1A, 2A and 4A to the north, Davis Addition BLK 4 LTS 5A, 7A and 8 to the south, Oregon to the east, and California to the west.  
**The public hearing was opened at 5:46 p.m. The hearing was closed at 5:49 p.m.**

## 7. REGULAR AGENDA ITEMS

- a. Discussion and possible action regarding a request to close, abandon, vacate, and convey a portion of an alley bordered by L I & F BLK 138 LTS 1-8 to the north, L I & F BLK 138 LTS 9-16 to the south, Chattanooga to the east, and Sheffield to the west. *Kim Wagner, Deputy City Secretary*  
**A motion to approve the request to close, abandon, vacate, and convey a portion of an alley bordered by L I & F BLK 138 LTS 1-8 to the north, L I & F BLK 138 LTS 9-16 to the south, Chattanooga to the east, and Sheffield to the west was made by Mayor Pro Tem Gilliland, with a second by Alderwoman Tudyk. The motion carried, all in favor.**
- b. Discussion and possible action regarding a request to close, abandon, vacate, and convey a portion of an alley in between Davis Addition BLK 4 LTS 1A, 2A and 4A to the north, Davis Addition BLK 4 LTS 5A, 7A and 8 to the south, Oregon to the east, and California to the west. *Kim Wagner, Deputy City Secretary*  
**A motion to approve the request to close, abandon, vacate, and convey a portion of an alley in between Davis Addition BLK 4 LTS 1A, 2A and 4A to the north, Davis Addition BLK 4 LTS 5A, 7A and 8 to the south, Oregon to the east, and California to the west was made by Alderman Decker, with a second by Mayor Pro Tem Gilliland. The motion carried, all in favor.**
- c. Discussion and possible action to approve the Accounting Policies for the City of Llano, as presented. *Marty Coursey, Interim Director of Finance*  
**Council directed staff to have the policy reviewed by the Auditor and City Attorney. Mayor Pro Tem Gilliland made a motion to table the item until May 2, with a second by Alderwoman Tudyk. The motion carried, all in favor.**
- d. Discussion and possible action to approve the Bank Reconciliation Matrix for the City of Llano through April 13, 2022. *Marty Coursey, Interim Director of Finance*  
**A motion to approve the Bank Reconciliation Matrix for the City of Llano through April 13, 2022 was made by Mayor Pro Tem Gilliland, with a second by Alderman Decker. The motion carried, all in favor.**
- e. Discussion and possible action to approve Resolution 2022-05 regarding a financing agreement for the purpose of procuring police vehicles and related equipment. *Marty Coursey, Interim Director of Finance*  
**A motion to select Government Capital for financing and approve Resolution 2022-05 was made by Alderman Decker, with a second by Mayor Pro Tem Gilliland. The motion carried, all in favor.**
- f. Discussion and possible action regarding the Pole Contact Agreement with Southwestern States Telephone Company. *Erica Berry, City Manager*  
**A motion to authorize the City Manager to terminate the contract from 1964 and negotiate a new Pole Contact Agreement was made by Alderwoman Tudyk, with a second by Alderman Decker. The motion carried, all in favor.**
- g. Discussion and possible action regarding Change Order #1, Make-Ready Bidding, with Schneider Engineering, authorizing the Mayor to execute the required documents. *Erica Berry, City Manager*  
**A motion to approve Change Order #1, Make-Ready Bidding, with Schneider Engineering, with ARPA money and authorizing the Mayor to execute the required documents was made by Alderwoman Tudyk, with a second by Alderwoman Almond. The motion carried, all in favor.**

- h. Discussion and possible action regarding Change Order #1, Make-Ready Evaluation and Engineering, with Schneider Engineering and authorize the Mayor to execute the required documents. *Erica Berry, City Manager*  
**A motion to approve Change Order #1, Make-Ready Evaluation and Engineering, with Schneider Engineering with ARPA funds and authorize the Mayor to execute the required documents was made by Alderwoman Tudyk, with a second by Alderman Decker. The motion carried, all in favor.**
- i. Discussion and possible action to approve change order #6 for the Main Street Sewer Line Replacement and Sandstone AC Line Replacement contract with M&C Fonseca. *Josh Becker, Director of Water and Wastewater Operations*  
**A motion to approve change order #6 for the Main Street Sewer Line Replacement and Sandstone AC Line Replacement contract with M&C Fonseca was made by Alderwoman Almond, with a second by Mayor Pro Tem Gilliland. The motion carried, all in favor.**
- j. Discussion and possible action to approve Task Order 24 from Steger Bizzell for engineering services associated with the installation of generators to comply with TCEQ Emergency Preparedness Plan. *Josh Becker, Director of Water and Wastewater Operations*  
**A motion to approve Task Order 24 from Steger Bizzell for engineering services associated with the installation of generators to comply with TCEQ Emergency Preparedness Plan was made by Alderwoman Almond, with a second by Alderman Sawyer. The motion carried, all in favor.**
- k. Discussion and possible action to consider approving Task Order 23 from Steger Bizzell for engineering services associated with the Water Treatment Plant Filter Replacement. *Josh Becker, Director of Water and Wastewater Operations*  
**A motion to approve Task Order 23 from Steger Bizzell for engineering services associated with the Water Treatment Plant Filter Replacement not to exceed the funds designated was made by Mayor Pro Tem Gilliland, with a second by Alderwoman Almond. The motion carried, all in favor.**
- l. Discussion and possible action to consider awarding Lease Agreement on the City of Llano Reclaimed Water Irrigation Farm for hay production to Rode Inc. *Josh Becker, Director of Water and Wastewater Operations*  
**A motion and amended that motion to go back out for bids with the inclusion of a drought contingency clause and to clarify the percentage or price per bale was made by Alderwoman Tudyk, with a second by Alderman Decker. The motion carried, all in favor.**
- m. Discussion and possible action regarding amendments to changes approved Feb. 7, 2022, to SF-1, SF-2, SF-3, SF-4, GR, AG, Industrial, Commercial, Office Medical, Retail, Northern Business District, and Central Business District land use, including definitions amendments. *Kim Wagner, Deputy City Secretary*  
**A motion to approve the changes presented with the addition of Ford Street added to the zone districts and the definition of accessory dwelling added was made by Alderwoman Tudyk, with a second by Alderwoman Almond. The motion carried, all in favor.**

## 8. EXECUTIVE SESSION-CLOSED SESSION

- a. City Council will convene into Executive Session in accordance with Texas Government Code Chapter 551.074, Personnel Matters, to deliberate the appointment, employment, performance evaluation, duties, compensation, discipline and/or dismissal of City Secretary Brenda Poe.  
**Council adjourned into Executive Session at 6:47 p.m.**

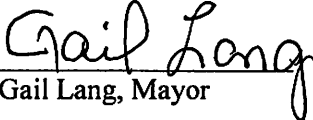
**9. EXECUTIVE SESSION-OPEN SESSION**

- a. City Council will reconvene into Open Session for discussion and possible action concerning the appointment, employment, performance evaluation, duties, compensation, discipline and/or dismissal of City Secretary Brenda Poe.

**Council reconvened at 7:12 p.m. Alderwoman Almond made a motion to increase the annual pay of City Secretary Brenda Poe to \$61,000 a year beginning the next pay period, with a second by Alderman Decker. The motion carried, all in favor.**

**10. ADJOURNMENT – The Council adjourned at 7:14 p.m.**

  
Brenda Poe, TRMC, City Secretary

  
Gail Lang, Mayor