



**REGULAR CALLED MEETING
OF THE LLANO CITY COUNCIL
CITY HALL
301 WEST MAIN
LLANO, TEXAS
MONDAY
March 15, 2021
5:30 P.M.**

AGENDA

This notice is posted pursuant to the Texas Open Meetings Act. Notice is hereby given that a Regular Called City Council Meeting of the City of Llano, will be held on Monday, March 15, 2021 at 5:30PM in the City Council Chambers of City Hall at 301 W Main St., Llano, TX 78643, at which time the following subjects will be discussed:

DUE TO COVID-19 PRECAUTIONS, CITY COUNCIL MEETINGS WILL BE LIMITED TO LESS THAN 30 PEOPLE. DURING THIS TIME, THE PUBLIC MAY PARTICIPATE BY LOGGING ON VIA ZOOM OR DIALING

Dial by your location:

+1 346 248 7799 US (Houston)

+1 312 626 6799 US (Chicago)

Meeting ID: 694 360 2773

CALL TO ORDER

PLEDGE OF ALLEGIANCE/PLEDGE OF ALLEGIANCE TO THE TEXAS FLAG

"Honor the Texas Flag; I pledge allegiance to Thee, Texas, one state, under God, one and indivisible."

INVOCATION

PROCLAMATION- National Red Cross Month

PUBLIC COMMENTS CONCERNING MATTERS NOT ON THE AGENDA

(Visitors shall be limited to no more than (3) three minutes to address the Council or at the discretion of the Mayor

In accordance with Section 551.042 of the Texas Government Code, an inquiry made at a meeting shall be conducted as follows:

(a.) If at a meeting of a governmental body, a member of the public or the governmental body inquiries about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to:

1. A statement of a specific information given in response to the inquiry.

2. A recitation of existing policy in a response to the inquiry.

(b.) Any deliberation of or a decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

CONSENT AGENDA ITEMS

1. Approval of the regular called meeting minutes from March 1, 2021 meeting of the Llano

City Council.

REGULAR AGENDA

1. Discuss, consider, and approve the adoption of resolution that authorizes submission of an application to the Texas Department of Agriculture for a 2021-2022 Texas Community Development Block Grant Program – Community Development Fund grant of up to \$350,000 to construct water system improvements and designates the Mayor as the City’s authorized signatory.

Lynda Kuder, Finance Director

2. Discuss, consider, and approve adoption of a Citizen Participation Plan and Citizen Complaint Procedures to be followed during application for and implementation of Texas Community Development Block Grant Program projects under the Texas Department of Agriculture.

Lynda Kuder, Finance Director

DEPARTMENTAL REPORTS

- Capital Improvement Projects
- Water/Wastewater Projects
- Grant Related Projects
- Law Enforcement/Animal Control Report
- Street Department Projects
- Park Department Projects
- Road Projects
- Main Street/Tourism Projects
- Special Projects
- Finance Department
- Planning Projects
- Golf Course
- JLK Arena and Event Center
- Code Enforcement
- Electrical

ADJOURNMENT

EXECUTIVE SESSION: Under Chapter 551 of the Texas Government Code, the Council may recess into a closed meeting (an executive session) to deliberate any item on this agenda if the Mayor announces the item will be deliberated in executive session and identifies the section or sections of Chapter 551 that authorize meeting in executive session. A final action, decision, or vote on a matter deliberated in executive session will be made only after the Council reconvenes in an open meeting.

Although a quorum of the members of other Boards or Commissions, may or may not be in attendance, this notice is being posted to meet the requirements of the Texas Open Meetings Act and subsequent opinions of the Texas Attorney General’s Office. I, the undersigned authority,

do hereby certify that the above Notice of Meeting of the City Council of the City of Llano, was posted on the bulletin board in front of Llano City Hall, 301 W Main St., Llano, Texas by 5:30pm on Thursday, March 11, 2021, which is always readily accessible to the public. Said notice remained posted continuously for at least seventy-two (72) hours preceding the scheduled time of said Meeting.

Erica Berry, TRMC, City Secretary

Date Posted

American Red Cross Red Cross month March 2021

Proclamation

March is American Red Cross Month, a special time to recognize and thank volunteers - our Everyday Heroes – those who reach out to help their neighbors when they are in need.

American Red Cross heroes are on the front lines everyday even during a pandemic or natural disaster. They volunteer their time, enhance skills, give blood or provide financial donations to help those in need.

Over this past year, Red Cross has adapted our service delivery to protect the health and safety of our clients and volunteers. Our Disaster Assistance Volunteers have attended training to increase their technological skills to support this effort.

The Hill Country Chapter was Chartered in 1917, we would like to remember our heroes here who give to help people in need. They work tirelessly to help in time of disaster, when someone needs life-saving blood, or the comfort of a helping hand. They install free smoke alarms. They provide round-the-clock support to members of the military, veterans, and their families, and teach lifesaving classes in CPR, aquatics safety and first aid.

Across the country and around the world, the American Red Cross responded to hurricanes, tornadoes, floods, wildfires and homefires.

When an injured service member ended up in a hospital far from home, the American Red Cross offered comfort. When a hospital patient needed blood, American Red Cross blood donors helped them. When a lifeguard jumped in to save a drowning child or someone stepped up to help a heart attack victim, the American Red Cross was there.

We dedicate the month of March to all those who support the American Red Cross mission to prevent and alleviate human suffering in the face of emergencies. Our community depends on the American Red Cross, which relies on donations of time, money, and blood to fulfill its humanitarian mission.

Now, therefore, I, Gail Lang, Mayor, City of Llano, do hereby proclaim March 2021 as American Red Cross Month. I encourage all citizens to support this organization and its noble humanitarian mission.

Signed this 15th day of March 2021

Gail Lang, Mayor

City of Llano



City Council Agenda Item Report

March 15, 2021

Consent Agenda Item

Contact – Erica Berry, City Secretary 247-4158 x 107

eberry@cityofllano.com

AGENDA TITLE: Approval of the regular called meeting minutes from March 1, 2021 meeting of the Llano City Council.

- 1. BACKGROUND/HISTORY -**

- 2. FINDINGS/CURRENT ACTIVITY –**

- 3. FINANCIAL IMPACT –**

- 4. ACTION OPTIONS/RECOMMENDATION – Consent approval.**



**REGULAR CALLED MEETING
OF THE LLANO CITY COUNCIL
CITY HALL
301 WEST MAIN
LLANO, TEXAS
MONDAY
March 1, 2021
5:30 P.M.**

Minutes

This notice is posted pursuant to the Texas Open Meetings Act. Notice is hereby given that a Regular Called City Council Meeting of the City of Llano, will be held on Monday, March 1, 2021 at 5:30PM in the City Council Chambers of City Hall at 301 W Main St., Llano, TX 78643, at which time the following subjects will be discussed:

DUE TO COVID-19 PRECAUTIONS, CITY COUNCIL MEETINGS WILL BE LIMITED TO LESS THAN 30 PEOPLE. DURING THIS TIME, THE PUBLIC MAY PARTICIPATE BY LOGGING ON VIA ZOOM OR DIALING

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Meeting ID: 694 360 2773

CALL TO ORDER-5:36pm, All members were present.

PLEDGE OF ALLEGIANCE/PLEDGE OF ALLEGIANCE TO THE TEXAS FLAG

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INVOCATION

PUBLIC COMMENTS CONCERNING MATTERS NOT ON THE AGENDA

(Visitors shall be limited to no more than (3) three minutes to address the Council or at the discretion of the Mayor
In accordance with Section 551.042 of the Texas Government Code, an inquiry made at a meeting shall be conducted as follows:

(a.) If at a meeting of a governmental body, a member of the public or the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to:

1. A statement of a specific information given in response to the inquiry.
2. A recitation of existing policy in a response to the inquiry.

(b.) Any deliberation of or a decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

CONSENT AGENDA ITEMS

1. Approval of the regular called meeting minutes from February 1, 2021 meeting of the Llano City Council.
2. Approval of the special called meeting minutes from the workshop with P & Z on February 1,

2021.

3. Approval of a request from Llano Parks Project to use two days of the City's allocated time at the American Legion Hall, June 11-13, 2021.

4. Approval of a request from Llano Fiddle Fest to waive the fees for the JLK Event Center April 3, 2021.

5. Approval of the appointment for a 2-year term on Llano Main Street Advisory Board.

6. Approval of the appointment to the Llano Economic Development Corp.

7. Approval of a request from the Llano Crawfish Open for exclusive use of Robinson Park April 16-17 and waiving all fees.

8. Approval of the Racial Profiling Report, as presented by the Llano Police Department.

9. Approval of the Exclusive Franchise Agreement with Waste Connections.

Motion made by Alderman Decker, with a second by Alderwoman Gilliland, to approve the consent agenda items, as presented. All in favor, none opposed. Motion carried.

REGULAR AGENDA

1. Presentation and discussion, with direction to staff, to update the Code of Ordinances regarding the Distribution Generation.

Eugene Long, Public Works

Direction given to staff to proceed with the process to send to the lawyer.

2. Discussion and possible action regarding the extension of the time Collier Materials may keep Robinson Lake lowered.

Scott Edmonson, City Manager

Motion made by Alderwoman Tudyk, with a second by Alderman Sawyer, to keep the Robinson Lake lowered until April 1, 2021. All in favor, none opposed. Motion carried.

3. Discussion and possible action regarding two separate agreements with Baylor Scott & White to maintain and operate Communications Equipment already on the property.

Scott Edmonson, City Manager

Motion made by Alderwoman Almond, with a second by Alderwoman Gilliland, to approve the agreements. All in favor, none opposed. Motion carried.

4. Discussion and possible action regarding a request from the Llano Parks Project to remodel the bathrooms at Badu Park.

Erica Berry, City Secretary

Motion made by Alderwoman Tudyk, with a second by Alderwoman Gilliland, to allow the Llano Parks Project to remodel the bathrooms at Badu Park. All in favor, none opposed, Motion carried.

5. Discussion and possible action, with direction to staff, regarding Airport Hanger Project.

Eugene Long, Public Works

Motion made by Alderwoman Tudyk, with a second by Alderman Decker, to borrow \$50,000 from the bank to proceed with the survey and preliminary tests. All in favor, none opposed. Motion carried.

6. Discussion and possible action regarding the approval of an agreement with Unifirst for uniform services.

Josh Becker, Utilities Director

Motion made by Alderman Decker, with a second by Alderman Sawyer, to approve the agreement with Unifirst. All in favor, none opposed. Motion carried.

7. Discussion and possible action regarding awarding a contract for the CDBG Grant application.

Lynda Kuder, Finance Director

Motion made by Alderwoman Tudyk, with a second by Alderwoman Gilliland, to award the contract to Steger Bizzell Engineering. All in favor, none opposed. Motion carried.

8. Discussion and possible action regarding utility bills during the most recent Emergency Order.

Scott Edmonson, City Manager

Motion made by Alderwoman Tudyk, with a second by Alderwoman Gilliland, to allow city customers to request a deferred payment arrangement for three months for February's utility bill, this will not count against the current policy.

Motion made by Alderwoman Tudyk, with a second by Alderwoman Gilliland, to allow city customers to request to use last year's sewer average because of the excess water and wastewater usage during the ice storm.

Motion made by Alderwoman Almond, with a second by Alderwoman Tudyk, to allow if requested leak forgiveness due to broken pipes and dripping faucets from the ice storm, this will not count against the current policy. We will also allow seven-day grace period regarding post mark date. All favor, none opposed. Motion carried.

ADJOURNMENT

Erica Berry, TRMC, City Secretary

Gail Lang, Mayor



City Council Agenda Item Report

March 15, 2021

Regular Agenda Item

Contact – Lynda Kuder, Director of Finance 247-4158 x111

lkuder@cityofllano.com

AGENDA TITLE: *Discuss, consider and approve the adoption of resolution that authorizes submission of an application to the Texas Department of Agriculture for a 2021-2022 Texas Community Development Block Grant Program – Community Development Fund grant of up to \$350,000 to construct water system improvements and designates the Mayor as the City’s authorized signatory.*

1. **BACKGROUND/HISTORY –** COUNCIL HAS HIRED GRANTWORKS TO PERFORM THE ADMINISTRATIVE TASKS NECESSARY TO APPLY FOR A CDBG GRANT FOR WATER IMPROVMENTS. COUNCIL HAS ENGAGED STEGER BIZZELL TO PERFORM THE ENGINEERING SERVICES NEEDED TO APPLY FOR THE GRANT.
2. **FINDINGS/CURRENT ACTIVITY –** This resolution is required to proceed with the grant application process. Kelle Odom of Grantworks will be present at the meeting to answer any questions.
3. **FINANCIAL IMPACT –** THE MATCH WILL BE \$52,500 AND THE GRANT AWARD \$350,000. TOTAL PROJECT AMOUNT - \$402,500
4. **ACTION OPTIONS/RECOMMENDATION –** approve resolution

RESOLUTION R-2021-04

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LLANO, TEXAS, AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR THE 2021-2022 COMMUNITY DEVELOPMENT FUND; AND AUTHORIZING THE MAYOR TO ACT AS THE CITY'S EXECUTIVE OFFICERS AND AUTHORIZED REPRESENTATIVES IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

WHEREAS, the City Council of the City of Llano desires to develop a viable community, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low-to- moderate income; and

WHEREAS, it is necessary and in the best interests of the City of Llano to apply for funding under the Texas Community Development Block Grant Program;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LLANO, TEXAS:

1. That a Texas Community Development Block Grant Program application for the 2021-2022 Community Development Fund is hereby authorized to be filed on behalf of the City of Llano with the Texas Department of Agriculture.
2. That the City's application be placed in competition for funding under the 2021-2022 Community Development Fund.
3. That the application be for \$350,000.00 of grant funds to provide water system improvements.
4. That the City Council directs and designates the following to act in all matters in connection with this application and the City's participation in the Texas Community Development Block Grant Program:
 - The Mayor shall serve as the City's Chief Executive Officers and Authorized Representatives to execute this application and any subsequent contractual documents;
 - The Mayor is authorized to execute environmental review documents between the Texas Department of Agriculture and the City; and
 - If this application is funded, the Mayor, City Manager and Utility Director are authorized to execute the Request for Payment Form documents and/or other forms required for requesting funds to reimburse project costs.
5. That all funds will be used in accordance with all applicable federal, state, local and programmatic requirements including but not limited to procurement, environmental review, labor standards, real property acquisition, and civil rights requirements.
6. That it further be stated that the City of Llano is committing \$52,500.00 from its as a cash contribution toward the construction activities of this water system improvements project.

Passed and approved this _____ day of _____, 2021

Gail Lang, Mayor
City of Llano

Erica Berry, City Secretary
City of Llano

RESOLUTION R-2021-03

A RESOLUTION OF THE CITY OF LLANO, AUTHORIZING THE AWARD OF PROFESSIONAL SERVICE PROVIDER CONTRACT FOR THE 2021-2022 TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT COMMUNITY DEVELOPMENT FUND.

WHEREAS, the 2021-2022 TxCDBG Community Development Fund contract requires implementation by professionals experienced in the engineering of federally-funded community development projects;

WHEREAS, in order to identify qualified and responsive providers for these services a Request for Qualifications (RFQ) process for engineering services has been completed in accordance with Texas CDBG requirements;

WHEREAS, the proposals received by the due date have been reviewed to determine the most qualified and responsive providers for professional services;

NOW, THEREFORE, BE IT RESOLVED:

Section 1. That Steger Bizzell Engineering, Inc. be awarded a contract to provide Texas CDBG application and project-related **engineering services** for the 2021-2022 Texas Community Development Block Grant Community Development Fund project.

Section 2. That any and all contracts or commitments made with the above-named services providers are dependent on the successful negotiation of a contract with the service provider;

PASSED AND APPROVED ON MARCH 15,

2021.

APPROVED:

City Mayor

ATTEST:

City Secretary

TDA CD Fund

City:	LLANO
Project:	Sewer
Total City Pop:	3,443
Max Grant:	\$350,000
Match for Max Pts	\$52,500
TOTAL Project Cost	\$402,500

Fill this information in

	Administration	Engineering	Construction	Acquisition
Grant	\$ 35,000	\$ 55,000	\$ 260,000	\$ -
Match	\$ -	\$ -	\$ 52,500	\$ -
TOTAL	\$ 35,000	\$ 55,000	\$ 312,500	\$ -

Construction + Acquisition + Engineering Fee Target Amount (including match)	\$ 367,500
Max Engineering fee	\$ 55,000
Construction & Acquisition Target amount	\$ 312,500

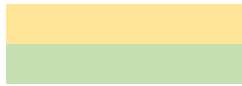
App Writer Key:

autocalc cells - do NOT enter anything in these cells

enter amounts from engineer's budget and from GW agreement w/client

in with your client
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TOTAL	
PROJECT	
\$	350,000
\$	52,500
\$	402,500



TDA CD Fund

County:	<i>Bandera County</i>
Project:	<i>Drainage</i>
Target Area Pop.:	<i>1,054</i>

Fill this information with your client

Max Grant:	\$350,000
Match for Max Pts:	\$17,500
TOTAL Project Cost:	\$367,500

	<u>Administration</u>	<u>Engineering</u>	<u>Construction</u>	<u>Acquisition</u>
Grant	\$ 25,800	\$ 55,000	\$ (17,500)	\$ -
Match	\$ -	\$ -	\$ 17,500	\$ -
TOTAL	\$ 25,800	\$ 55,000	\$ -	\$ -

Construction + Acquisition + Engineering Fee Target Amount (including match)	\$ 341,700
Max Engineering fee	\$ 55,000
Construction & Acquisition Target amount	\$ 286,700

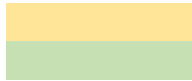
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ent info

TOTAL	
PROJECT	
\$	63,300
\$	17,500
\$	80,800





City Council Agenda Item Report

March 15, 2021

Regular Agenda Item

Contact – Lynda Kuder, Director of Finance 247-4158 x111

lkuder@cityofllano.com

AGENDA TITLE: *Discuss, consider and approve adoption of a Citizen Participation Plan and Citizen Complaint Procedures to be followed during application for and implementation of Texas Community Development Block Grant Program projects under the Texas Department of Agriculture.*

1. **BACKGROUND/HISTORY – COUNCIL IS IN THE PROCESS OF APPLYING FOR A TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT FOR WATER SYSTEM IMPROVEMENTS.**
2. **FINDINGS/CURRENT ACTIVITY – The following Citizen Participation Plan is a grant requirement. Grantworks representative Kelle Odom will be present at the meeting to answer any questions.**
3. **FINANCIAL IMPACT – N/A**
4. **ACTION OPTIONS/RECOMMENDATION – approve the Citizen Participation Plan**

**THE CITY OF LLANO
CITIZEN PARTICIPATION PLAN
TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

Note to Grant Recipients regarding Limited English Proficiency (LEP) requirements:

In accordance with federal law, if there is a significant number of the population who are non-English speaking residents and are affected by the TxCDBG project, such citizens should have ‘meaningful access’ to all aspects of the TxCDBG project. To provide ‘meaningful access’, Grant Recipients may need to provide interpreter services at public hearings or provide non-English written materials that are routinely provided in English. Examples of such vital documents may include Citizen Participation notices (e.g., complaint procedures, hearings notices), civil rights notices, and any other published notice that may allow an eligible person with limited English proficiency to participate in discussing proposed CDBG activities.

For more information, see LEP.gov.

COMPLAINT PROCEDURES

These complaint procedures comply with the requirements of the Texas Department of Agriculture’s Texas Community Development Block Grant (TxCDBG) Program and Local Government Requirements found in 24 CFR §570.486 (Code of Federal Regulations). Citizens can obtain a copy of these procedures at the City of Llano, 301 W. Main, Llano, TX 78643, 325-247-4158, during regular business hours.

Below are the formal complaint and grievance procedures regarding the services provided under the TxCDBG project.

1. A person who has a complaint or grievance about any services or activities with respect to the TxCDBG project, whether it is a proposed, ongoing, or completed TxCDBG project, may during regular business hours submit such complaint or grievance, in writing to the City Manager, at 301 W. Main, Llano, TX 78643, or may call 325-247-4158.
2. A copy of the complaint or grievance shall be transmitted by the City Manager to the entity that is the subject of the complaint or grievance and to the City Attorney within five (5) working days after the date of the complaint or grievance was received.
3. The City Manager shall complete an investigation of the complaint or grievance, if practicable, and provide a timely written answer to person who made the complaint or grievance within ten (10) days.
4. If the investigation cannot be completed within ten (10) working days per 3 above, the person who made the grievance or complaint shall be notified, in writing, within fifteen (15) days where practicable after receipt of the original complaint or grievance and shall detail when the investigation should be completed.
5. If necessary, the grievance and a written copy of the subsequent investigation shall be forwarded to the TxCDBG for their further review and comment.

6. If appropriate, provide copies of grievance procedures and responses to grievances in both English and Spanish, or other appropriate language.

TECHNICAL ASSISTANCE

When requested, the City shall provide technical assistance to groups that are representative of persons of low- and moderate-income in developing proposals for the use of TxCDBG funds. The City, based upon the specific needs of the community's residents at the time of the request, shall determine the level and type of assistance.

PUBLIC HEARING PROVISIONS

For each public hearing scheduled and conducted by the City, the following public hearing provisions shall be observed:

1. Public notice of all hearings must be published at least seventy-two (72) hours prior to the scheduled hearing. The public notice must be published in a local newspaper. Each public notice must include the date, time, location, and topics to be considered at the public hearing. A published newspaper article can also be used to meet this requirement so long as it meets all content and timing requirements. Notices should also be prominently posted in public buildings and distributed to local Public Housing Authorities and other interested community groups.
2. When a significant number of non-English speaking residents are a part of the potential service area of the TxCDBG project, vital documents such as notices should be published in the predominant language of these non-English speaking citizens.
3. Each public hearing shall be held at a time and location convenient to potential or actual beneficiaries and will include accommodation for persons with disabilities. Persons with disabilities must be able to attend the hearings and the City must make arrangements for individuals who require auxiliary aids or services if contacted at least two days prior to the hearing.
4. A public hearing held prior to the submission of a TxCDBG application must be held after 5:00 PM on a weekday or at a convenient time on a Saturday or Sunday.
5. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, an interpreter should be present to accommodate the needs of the non-English speaking residents.

The City shall comply with the following citizen participation requirements for the preparation and submission of an application for a TxCDBG project:

1. At a minimum, the City shall hold at least one (1) public hearing to prior to submitting the application to the Texas Department of Agriculture.
2. The City shall retain documentation of the hearing notice(s), a listing of persons attending the hearing(s), minutes of the hearing(s), and any other records concerning the proposed use of funds for three (3) years from closeout of the grant to the state. Such records shall be made available to the public in accordance with Chapter 552, Texas Government Code.

3. The public hearing shall include a discussion with citizens as outlined in the applicable TxCDBG application manual to include, but is not limited to, the development of housing and community development needs, the amount of funding available, all eligible activities under the TxCDBG program, and the use of past TxCDBG contract funds, if applicable. Citizens, with particular emphasis on persons of low- and moderate-income who are residents of slum and blight areas, shall be encouraged to submit their views and proposals regarding community development and housing needs. Citizens shall be made aware of the location where they may submit their views and proposals should they be unable to attend the public hearing.
4. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, an interpreter should be present to accommodate the needs of the non-English speaking residents.

The City must comply with the following citizen participation requirements in the event that the City receives funds from the TxCDBG program:

1. The City shall also hold a public hearing concerning any substantial change, as determined by TxCDBG, proposed to be made in the use of TxCDBG funds from one eligible activity to another again using the preceding notice requirements.
2. Upon completion of the TxCDBG project, the City shall hold a public hearing and review its program performance including the actual use of the TxCDBG funds.
3. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, for either a public hearing concerning substantial change to the TxCDBG project or for the closeout of the TxCDBG project, publish notice in both English and Spanish, or other appropriate language and provide an interpreter at the hearing to accommodate the needs of the non-English speaking residents.
4. The City shall retain documentation of the TxCDBG project, including hearing notice(s), a listing of persons attending the hearing(s), minutes of the hearing(s), and any other records concerning the actual use of funds for a period of three (3) years from closeout of the grant to the state. Such records shall be made available to the public in accordance with Chapter 552, Texas Government Code.

Gail Lang, Mayor

Date

LA CIUDAD DE LLANO
PLAN DE PARTICIPACIÓN CIUDADANA
PROGRAMA DE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

Nota a los receptores de subvención en relación a requisitos de Dominio Limitado del Inglés:

De acuerdo con la ley federal hay un número significativo de población que son residentes y que no hablan inglés y son afectados por el proyecto TxCDBG, estos ciudadanos deben tener "acceso significativo" a todos los aspectos del proyecto TxCDBG. Para proporcionar "acceso significativo", receptores de la subvención pueden ser utilizados para proporcionar servicios de interpretación en las audiencias públicas o proporcionar materiales no escritos en inglés que se proporcionan de manera rutinaria en Inglés. Para obtener más información, consulte LEP.gov.

PROCEDIMIENTOS DE QUEJA

Estos procedimientos de queja cumplen con los requisitos del Departamento de Programa de Agricultura de Texas Community Development Block Grant (TxCDBG) y los requisitos del gobierno local de Texas se encuentran en 24 CFR §570.486 (Código de Regulaciones Federales). Los ciudadanos pueden obtener una copia de estos procedimientos en la Ciudad de Llano, 301 W. Main, Llano, TX 78643, 325-247-4158 en horario de oficina.

A continuación se presentan los procedimientos formales de quejas y quejas relativas a los servicios prestados en el marco del proyecto TxCDBG.

1. Una persona que tiene una queja o reclamación sobre cualquiera de los servicios o actividades en relación con el proyecto TxCDBG, o si se trata de una propuesta, en curso o determinado proyecto TxCDBG, pueden durante las horas regulares presentar dicha queja o reclamo, por escrito a la Ciudad de Llano, 301 W. Main, Llano, TX 78643, o puede llamar a 325-247-4158.
2. Una copia de la queja o reclamación se transmitirá por el Administrador de la ciudad a la entidad que es encargada de la queja o reclamación y al Abogado de la Ciudad dentro de los cinco (5) días hábiles siguientes a la fecha de la queja o día que la reclamación fue recibida.
3. El Administrador de la ciudad deberá cumplir una investigación de la queja o reclamación, si es posible, y dará una respuesta oportuna por escrito a la persona que hizo la denuncia o queja dentro de los diez (10) días.
4. Si la investigación no puede ser completada dentro de los diez (10) días hábiles anteriormente, la persona que hizo la queja o denuncia será notificada, por escrito, dentro de los quince (15) días cuando sea posible después de la entrega de la queja original o quejas y detallará cuando se deba completar la investigación.
5. Si es necesario, la queja y una copia escrita de la investigación posterior se remitirán a la TxCDBG para su posterior revisión y comentarios.
6. Se proporcionará copias de los procedimientos de queja y las respuestas a las quejas, tanto en Inglés y Español, u otro lenguaje apropiado.

ASISTENCIA TÉCNICA

Cuando lo solicite, la Ciudad proporcionará asistencia técnica a los grupos que son representantes de las personas de bajos y moderados ingresos en el desarrollo de propuestas para el uso de los fondos TxCDBG. La Ciudad, en base a las necesidades específicas de los residentes de la comunidad en el momento de la solicitud, deberá determinar el nivel y tipo de asistencia.

DISPOSICIONES AUDIENCIA PÚBLICA

Para cada audiencia pública programada y llevada a cabo por la Ciudad, se observarán las disposiciones siguientes de audiencias públicas:

1. Aviso público de todas las audiencias deberá publicarse al menos setenta y dos (72) horas antes de la audiencia programada. El aviso público deberá publicarse en un periódico local. Cada aviso público debe incluir la fecha, hora, lugar y temas a considerar en la audiencia pública. Un artículo periodístico publicado también puede utilizarse para cumplir con este requisito, siempre y cuando cumpla con todos los requisitos de contenido y temporización. Los avisos también deben ser un lugar prominente en los edificios públicos y se distribuyen a las autoridades locales de vivienda pública y otros grupos interesados de la comunidad.
2. Cuando se tenga un número significativo de residentes que no hablan inglés serán una parte de la zona de servicio potencial del proyecto TxCDBG, documentos vitales Llano las comunicaciones deben ser publicados en el idioma predominante de estos ciudadanos que no hablan inglés.
3. Cada audiencia pública se llevará a cabo en un momento y lugar conveniente para los beneficiarios potenciales o reales e incluirá alojamiento para personas con discapacidad. Las personas con discapacidad deben poder asistir a las audiencias y la Ciudad debe hacer los arreglos para las personas que requieren ayudas o servicios auxiliares en caso de necesitarlo por lo menos dos días antes de la audiencia será pública.
4. Una audiencia pública celebrada antes de la presentación de una solicitud TxCDBG debe hacerse después de las 5:00 pm en un día de semana o en un momento conveniente en sábado o domingo.
5. Cuando un número significativo de residentes que no hablan inglés se registra para participar en una audiencia pública, un intérprete debe estar presente para dar cabida a las necesidades de los residentes que no hablan inglés.

La Ciudad deberá cumplir con los siguientes requisitos de participación ciudadana para la elaboración y presentación de una solicitud para un proyecto TxCDBG:

1. Llano mínimo, la Ciudad deberá tener por lo menos un (1) audiencia pública antes de presentar la solicitud al Departamento de Agricultura de Texas.
2. La Ciudad conservará la documentación de la convocatoria(s) audiencia, un listado de las personas que asistieron a la audiencia(s) , acta de la vista(s), y cualquier otra documentación relativa a la propuesta de utilizar los fondos para tres (3) años a partir de la liquidación de la subvención para el Estado . Dichos registros se pondrán a disposición del público, de conformidad con el Capítulo 552, Código de Gobierno de Texas.

3. La audiencia pública deberá incluir una discusión con los ciudadanos Llano se indica en el manual correspondiente de aplicación TxCDBG, pero no se limita a, el desarrollo de las necesidades de vivienda y desarrollo comunitario, la cantidad de fondos disponibles, todas las actividades elegibles bajo el programa TxCDBG y el uso de fondos últimos contratos TxCDBG, en su caso. Los ciudadanos, con especial énfasis en las personas de bajos y moderados ingresos que son residentes de las zonas de tugurios y tizón, se fomentará a presentar sus opiniones y propuestas sobre el desarrollo de la comunidad y las necesidades de vivienda. Los ciudadanos deben ser conscientes de la ubicación en la que podrán presentar sus puntos de vista y propuestas en caso de que no pueda asistir a la audiencia pública.
4. Cuando un número significativo de residentes que no hablan inglés se registra para participar en una audiencia pública, un intérprete debe estar presente para dar cabida a las necesidades de los residentes que no hablan inglés.

La Ciudad debe cumplir con los siguientes requisitos de participación ciudadana en el caso de que la Ciudad recibe fondos del programa TxCDBG:

1. La Ciudad celebrará una audiencia pública sobre cualquier cambio sustancial, según lo determinado por TxCDBG, se propuso que se hará con el uso de fondos TxCDBG de una actividad elegible a otro utilizando de nuevo los requisitos de notificación
2. Una vez finalizado el proyecto TxCDBG, la Ciudad celebrará una audiencia pública y revisara el desempeño del programa incluyendo el uso real de los fondos TxCDBG.
3. Cuando un número significativo de residentes que no hablan inglés se puede registra para participar en una audiencia pública, ya sea para una audiencia pública sobre el cambio sustancial del proyecto TxCDBG o para la liquidación del proyecto TxCDBG, publicará un aviso en Inglés y Español u otro idioma apropiado y se proporcionara un intérprete en la audiencia para dar cabida a las necesidades de los residentes.
4. La Ciudad conservará la documentación del proyecto TxCDBG, incluyendo aviso de audiencia(s), un listado de las personas que asistieron a la audiencia(s), acta de la vista(s), y cualquier otro registro concerniente al uso real de los fondos por un período de a tres (3) años a partir de la liquidación del proyecto al estado.

Dichos registros se pondrán a disposición del público, de conformidad con el Capítulo 552, Código de Gobierno de Texas.

Gail Lang, Alcalde

Fecha