

## **NOTICE OF MEETING - LLANO CHRISTMAS LIGHTING COMMITTEE**

This notice is posted pursuant to the Texas Open Meeting Act. Section 551.001 et Seq., Texas Government Code. Christmas Lighting Committee will hold an Open Meeting at 4:00 PM, Sunday, November 3, 2019, at Badu Park 300 Legion Dr. Llano, Texas 78643.

### **OPEN MEETING:**

1. Call to Order
2. Public Comments
3. Discuss and Consider Minutes
4. Discuss and Consider Financial Report
  
5. Discuss and Consider Starry, Starry Nights Event including but not limited to:
  - a. **Park Setup & Approval of Expenditures**
    - i. Lighted Displays
      1. Repair status
      2. New Displays
    - ii. Snow sled
      1. Paint, safety changes
    - iii. Supplies
      1. String lights, electrical tape, chicken wire, post drivers
  - b. **Welcome House & Approval of Expenditures**
    - i. Repair status
    - ii. Supplies
      1. Concessions, firewood
  - c. **Santa House and Approval of Expenditures**
    - i. Decorate
    - ii. Need a Santa and Mrs. Clause
    - iii. Photographer
    - iv. Cookie Room
    - v. Supplies
      1. Cookies, toppings, plates, spoons, picture holders, ink
  - d. **Sponsors**
    - i. Recognizing each level
      1. Trail \$1000
      2. Star \$500
      3. Ornament \$250
      4. Gift Tag \$100
  - e. **Fundraisers & Approval of Expenditures**
    - i. Partnership with the Parks Committee - Approved
  - f. **Advertising and Approval of Expenditures**
    - i. Banners (new last year)
    - ii. Newspapers
    - iii. Magazines
    - iv. Billboard
    - v. Facebook – ads in November

- g. **Special Events and Approval of Expenditures**
  - i. Opening day – November 29
    - 1. Coloring contest – Chamber of Commerce
    - 2. Fire department escort – confirmed
  - ii. Parade – December 7
  - iii. Snow day – December 14
    - 1. Snow purchase has been confirmed
    - 2. Vendors
- h. **Volunteers**
  - i. Work days begin Sunday, Oct 6<sup>th</sup>, 1-4 pm
  - ii. Music
  - iii. Welcome house
  - iv. Cookie room
  - v. Snow day
- i. **Clover for credit card processing**

- 6. Discuss and Consider next meeting
- 7. Adjourn

I certify that the above notice of meeting was posted on the website at [www.cityofllano.com](http://www.cityofllano.com) and on the bulletin board at the City Hall, 301 W. Main Street, Llano, Texas, on the 30th day of September, 2019, 5:00 PM.

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Eugene Long, Christmas Lighting Committee