

1. 04-02-18 City Council Meeting Agenda

Documents:

[04-02-18 REGULARLY CALLED COUNCIL MEETING.PDF](#)

2. 04-02-18 City Council Meeting Packet

Documents:

[04-02-18 CC PACKET.PDF](#)



NOTICE OF MEETING
OF THE
CITY COUNCIL
OF LLANO, TEXAS

This notice is posted pursuant to the Texas Open Meetings Act. Notice is hereby given that a **Regular Called City Council Meeting** of the City of Llano, Texas, will be held on **Monday, April 2, 2018 at 5:30 PM.** in the City Hall Council Chambers at 301 W. Main Street, Llano, Texas 78643, at which time the following subjects will be discussed:

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE/PLEDGE OF ALLEGIANCE TO THE TEXAS FLAG

“Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.”

C. INVOCATION

D. PUBLIC COMMENTS CONCERNING MATTERS NOT ON THE AGENDA

(Visitors shall be limited to no more than (3) three minutes to address the Council or at the discretion of the Mayor
In accordance with Section 551.042 of the Texas Government Code, an inquiry made at a meeting shall be conducted as follows:
(a.) If at a meeting of a governmental body, a member of the public or the governmental body inquires about a subject for which notice has not been given as required by this subchapter, the notice provisions of this subchapter do not apply to:
1. A statement of a specific information given in response to the inquiry;
2. A recitation of existing policy in a response to the inquiry.
(b.) Any deliberation of or a decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

E. CONSENT AGENDA ITEMS All consent agenda items listed are routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

1. Approval of the Regular Called City Council meeting minutes as written, dated March 19, 2018.
Toni Milam, City Secretary

F. REGULAR AGENDA ITEMS

1. Discuss and consider action on the approval of a temporary suspension of the Tree Trimming Policy as amended and adopted in 2014, until such time the street paving project is completed in 2018.
Scott Edmonson, City Manager
2. Discuss and consider action on setting a date for the utilities workshop.
Scott Edmonson, City Manager

G. City Manager's Report

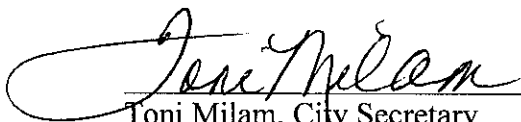
(This report will now become a quarterly report; however, items will be left on the agenda in the event City Council has an inquiry)

- Capital Improvement Projects
- Water/Wastewater Projects
- Grant Related Projects
- Law Enforcement/Animal Control Report
- Street Department Projects
- Park Department Projects
- Road Projects
- Main Street/Tourism Projects
- Special Projects
- Finance Department
- Planning Projects
- Golf Course
- JLK Arena and Event Center
- Code Enforcement
- Electrical

H. ADJOURNMENT

If during the course of the meeting covered by this notice, the City Council should determine that a closed or executive meeting or session of the City Council or a consultation with the attorney for the City should be held or is required, then such closed or executive meeting or session or consultation with attorney as authorized by the Texas Open Meeting Act, Texas Government Code §551.001 et seq. (the "Act"), will be held by the City Council at the date, hour and place given in this notice or as soon after the commencement of the meeting covered by this notice as the City Council may conveniently meet in such closed or executive meeting or session or consult with the attorney for the City concerning any and all subjects and all purposes permitted by the Act, including, but not limited to the following sanctions and purposes: Texas Government Code Section §551.071 – Private consultation with the attorney for the City of Llano; §551.072 – Discussing purchase, exchange, lease or value of real property; §551.073 – Discussing gifts and donations; §551.074 – Discussing personnel; §551.087 – Discussing economic development negotiations.

Although a quorum of the members of City Council and other Boards or Commissions may or may not be in attendance, this notice is being posted to meet the requirements of the Texas Open Meetings Act and subsequent opinions of the Texas Attorney General's Office. I, the undersigned authority, do hereby certify that the above Notice of Meeting of the City Council of the City of Llano, was posted on the bulletin board in front of Llano City Hall, 301 W. Main, Llano, Texas, by 5:30 Thursday, March 29, 2018, which is readily accessible to the public at all times. Said Notice remained so posted continuously for at least seventy-two (72) hours preceding the scheduled time of said Meeting.


Toni Milam, City Secretary

3-29-18
Date Posted



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OF THE
CITY COUNCIL
OF LLANO, TEXAS**

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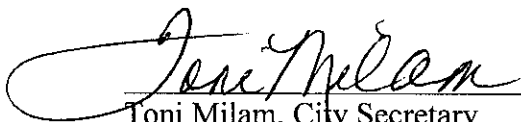
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Toni Milam, City Secretary

3-29-18
Date Posted



City Council Agenda Item Report

April 2, 2018

Consent Agenda Item E-1

Contact – Toni Milam, 247-4158 x 107

tmilam@cityofllano.com

AGENDA TITLE: Approval of the Regular called City Council meeting minutes as written, dated March 19, 2018.

1. **BACKGROUND/HISTORY –**

2. **FINDINGS/CURRENT ACTIVITY –** Minutes from the March 19, 2018 Council meeting at attached.

3. **FINANCIAL IMPACT –** N/A

4. **ACTION OPTIONS/RECOMMENDATION –** Consent Approval



City of Llano
Regular Called City Council Minutes
March 19, 2018 – 5:30 p.m.

A. CALL TO ORDER –Mayor Lang called the meeting to order at 5:30 p.m. with the following present: Mayor Pro-Tem Leverett, Alderman Miiller, Alderwoman Stephenson, Alderwoman Tudyk, and Alderman Bauman.

B. PLEDGE OF ALLEGIANCE/PLEDGE OF ALLEGIANCE TO THE TEXAS FLAG

“Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.”

Alderwoman Stephenson led the Pledge of Allegiance, and Alderwoman Tudyk led the Pledge to the Texas Flag.

C. INVOCATION led by Gretal Morgan

D. RECOGNITION OF EMPLOYEES

Marcos Vallejo – 20 Years of Service

Josh Becker – 15 Years of Service

Sherri Johanson – 10 Years of Service

Mayor Lang formally recognized each of the employees, thanking them for their tenured service to the City.

E. PUBLIC COMMENTS CONCERNING MATTERS NOT ON THE AGENDA

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(b.) Any deliberation of or a decision about the subject of the inquiry shall be limited to a proposal to place the subject on the agenda for a subsequent meeting.

There were no public comments

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1. Approval of the Regular Called City Council meeting minutes as written, dated March 5, 2018.

Toni Milam, City Secretary

Motion by Alderman Bauman, with a second by Alderman Miiller to approve the consent agenda items as presented. Motion approved.

G. REGULAR AGENDA ITEMS

1. Discuss and consider action on the approval of Resolution 2018-03-19-1, a Resolution of the City Council of the City of Llano, Texas, approving and adopting a Rate Schedule “RRM” – Rate Review Mechanism, for Atmos Energy Corporation, Mid-Tex Division as a substitution for the Annual Interim Rate Adjustment process defined by Section 104.301 of the Texas Utilities Code; adopting a savings clause; determining that this Resolution was passed in

accordance with the requirements of the Texas Open Meetings Act; declaring an effective date; and requiring delivery of this Resolution to the Company.

Mayor Gail Lang/Randy Hart, Atmos Energy Corporation

Motion by Mayor Pro-Tem Leverett, with a second by Alderwoman Tudyk to approve Resolution 2018-03-19-1, approving and adopting a Rate Schedule “RRM” – a Rate Review Mechanism, for ATMOS Gas as a substitution for the Annual Interim Rate Adjustment process as defined by Section 104.301 of the Texas Utilities Code. Motion approved.

2. Discuss and consider action on the approval of delaying the closing of the gates at Robinson Park Dam to allow for further dredging up to a point that the river flow triggers closing and to be determined by Staff.

Scott Edmonson, City Manager

After having discussions, weighing the pros and cons of closing the gates at Robinson Park Dam, a motion by Alderman Miiller, with a second by Alderman Bauman to authorize delaying the closing of the gates at Robinson Park Dam. Alderwoman Tudyk amended the motion to include “granted the golf course is watered”. Amendment accepted by Alderman Miiller. Motion approved.

3. Discuss and consider approving an Ordinance of the City of Llano, Texas, Amending the Code of Ordinances, Chapter 110, Article I, Section 110-1 and Article IV, Section 110-553, providing for a repealer clause, providing for a severability clause establishing an effective date, providing for property notice and meeting.

Toni Milam, City Secretary

Motion by Mayor Pro-Tem Leverett, with a second by Alderwoman Tudyk to approve Ordinance amending Chapter 110, Article I, Section 110-1 and Article IV, Section 110-553 as it pertains to the approval of bed and breakfasts. Motion approved.

4. Discuss and consider action on the approval of a Lease Agreement between the City of Llano and the Llano Golf Course, authorizing the City Manager to execute the agreement.

Casey Landers, Golf Course Manager/Lynda Kuder, Director of Finance

Motion by Mayor Pro-Tem Leverett, with a second by Alderman Miiller to authorize approval of a Lease Agreement between the City of Llano and Yamaha, authorizing the City Manager to negotiate the contract and for the purchase of 2-4 old carts. Motion approved.

5. Discuss and consider authorizing a contract modification in the amount of \$10,189.53 for the Llano Chlorine System Upgrade as recommended by Steger Bizzell, Engineering.

Josh Becker, Director of Water/Wastewater

Motion by Alderman Bauman, with a second by Mayor Pro-Tem Leverett to authorize a contract modification in the amount of \$10,189.53 for the Llano Chlorine System Upgrade. Motion approved.

H. City Manager’s Report

(This report will now become a quarterly report; however, items will be left on the agenda in the event City Council has an inquiry)

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City Manager, Scott Edmonson gave an updated City Manager's report regarding the projects going on in and around Llano. Mr. Edmonson reported the upcoming pre-construction meeting regarding the street paving project and invited Council to attend.. Ms. Kuder reported the auditors are finalizing their audit for the City and are expected to make a presentation at the second meeting in April. Mr. Josh Becker stated they are beginning the chlorination project. Eugene Long reported work is continuing on the remodel of the Badu House and is on track to open in the spring, 2018. Scott updated Council with knowledge from TXDOT, they will be working on the bridge. Alderwoman Tudyk stated she would like to open a dialogue and have discussions regarding a 2nd bridge. Ervin Light, resident of Llano advised he has been approached by the Civil Air Patrol about starting a Civil Air Patrol, aero-dynamics program for the youth. Interim Chief Joe Hamilton advised 5 applications for the vacant Police Officer position have been received. Alderman Bauman stated and announced the curbing on Houston Street looks very good.

I. ADJOURNMENT 6:25 P.M.

Mayor Gail Lang

Toni Milam, City Secretary



City Council Agenda Item Report

April 2, 2018

Consent Agenda Item F-1

Contact – Scott Edmonson, 247-4158 x 106

sedmonson@cityofllano.com

AGENDA TITLE: Discuss and consider action on the approval of a temporary suspension of the Tree Trimming Policy as amended and adopted in 2014, until such time the street paving project is completed in 2018.

- 1. BACKGROUND/HISTORY –** In a pre-construction meeting held on Monday, March 26, 2018, several different entities were in attendance to discuss the preparation of the street paving project. Canopy Tree Service was represented as the certified arborist who will be involved in the trimming of the trees prior to the actual paving of the streets.
- 2. FINDINGS/CURRENT ACTIVITY –** Shane Kelly, a Certified Arborist, discussed the need for trimming trees in town prior to any road equipment coming in. This Council action is needed to suspend a Tree Trimming Policy currently in place by the City of Llano. This task is necessary for the commencement of work and the protection and safety of the public. There are recognized exceptions to the prohibitions to pruning between February 15 and June 15, one of those exceptions being where it is to accommodate construction schedules where a certified Arborist is available to oversee the tree trimming.
- 3. FINANCIAL IMPACT –** N/A
- 4. ACTION OPTIONS/RECOMMENDATION –** Motion to approve the temporary suspension of the Tree Trimming Policy until such time the street paving project is completed in 2018.



Shane Kelly
ISA Certified TX 3599A
COSA: TL - 915951

Canopy Tree Service

210-441-7021
www.canopytreeservice.com
shane@canopytreeservice.com

March 28, 2018

Llano City Council
301 W Main St.
Llano, TX 78643

Honorable Council Members:

RE: City Council Agenda Item: Suspension of Tree Policy Memo

Soon, an important and necessary citywide paving rehabilitation project will begin. This project will span approximately 120-150 days and one of the first tasks with the project will be to trim the trees to approximately 14' above the driving surface of local roadways. This task is necessary for the commencement of work and the protection and safety of the public. The vast majority of limbs removed will be less than 6" in diameter, unless an exception is sought from the city.

The tree trimming work will be performed under the direction of a Certified Arborist by Canopy Tree Service, a company with more than 21 years of experience.

The City Council is being asked to discuss and consider action on the suspension of the tree trimming policy because ordinarily, it is not recommended that oak trees be trimmed between February 15 and June 15. During this time, there is an enhanced risk of oak wilt spread.

Oak wilt is the most destructive disease affecting live oaks and red oaks in Central Texas. Most of the tree mortality results from tree-to-tree spread of the pathogen through interconnected or grafted root systems once an oak wilt center has been established. New infection centers begin when beetles carry oak wilt fungal spores from infected red oaks to fresh, open wounds on healthy oaks. Wounds include any damage caused by wind, hail, vehicles, construction, squirrels, birds or pruning.

There are some recognized exceptions to the prohibitions to pruning between February 15 and June 15, according to the Texas A&M Forest Service, Texas A&M AgriLife Extension Service, and International Society of Arboriculture Texas Chapter. One of those exceptions is to accommodate construction schedules where a certified Arborist is available to oversee the tree trimming.

Canopy Tree Service recommends suspension of the Tree Trimming Policy memo. With your approval, tree trimming is expected to begin on or about April 16 and be conducted throughout the city, primarily on Mondays, Tuesdays, and Wednesdays, to avoid conflicting with festivals, and tourist traffic near the weekends. Tree wounds will be sealed and cutting tools frequently disinfected.

Sincerely,

Shane Kelly

Certified Arborist



**CITY OF LLANO
Policy Memo**

Tree Trimming

SCOPE:

The tree trimming policy is designed to apply to the trimming and removal of any plant, bush, or tree growth interfering with the safe operation of the electrical system, right-of-way visibility, travel on public sidewalks and streets, and to maintain the parks and public property in a safe, proper and manageable manner. The purpose of this policy is to protect the existing inventory of public trees and the public's health safety and welfare.

NOTIFICATION:

Residents shall be notified of annual scheduled tree trimming by publication on the City of Llano Utility Bills, City of Llano Website, and subscription to the notification system available through the City of Llano Website.

For weekly scheduled tree trimming effecting streets and sidewalks, the City staff shall make notification by door hanger, to the property owner or representative, at least one week prior to the commencement of trimming of effected trees.

Property owners may request to trim the trees or have the tree trimmed by someone other than the City, at the property owners cost.

In the case of an emergency and or public safety, the city shall attempt to notify the property owner or their representative, before the commencement of work, however in no case shall the trimming of the tree, plant, or bush be postponed.

CLEARANCES

The following shall be the clearance attained for electrical lines:

- | | |
|--|-----------------|
| • Service drop, street lights and conductors | 6 feet (6') |
| • Secondary conductors less than 600 volts | eight feet (8') |
| • Primary conductor greater than 600 volts | ten feet (10') |
| ○ Per most recent copy of NESC | |
| • Greater distances may be achieved if easement allows | |

Additional clearance specifications:

as of 12-15-14

- A minimum of eight feet (8') clearance above the sidewalk level in that area between the property line and the curb line of any abutting street.
- A minimum of five feet (5') clearance between any tree or plant from any fire hydrant.
- A minimum of fourteen feet (14') clearance above the street level of the curb line and fourteen feet (14') above the driving surface of the roadway.
- When in the opinion of the city manager or director of public works, the enforcement of the clearance height may be considered detrimental to the aesthetic integrity of the neighborhood, the city manager or public works administrator shall direct staff to trim only to a clearance height necessary for the protection and safety of the public.

PRUNING SPECIFICATIONS:

- Tree trimming or pruning shall meet the standards set forth by the International Society of Arboriculture (ISA) and/or in the 9 Tree Care Tips & Techniques of the Arbor Day Foundation.
- All tree trimming wounds and other wounds, on all trees, shall be treated promptly with a thin complete covering of an approved non-phytotoxic (i.e. ORTHO Pruning Sealer, Green Lite) tree wound dressing.
- Wounds on oak trees shall be treated before moving to another part of the tree, and prior to descending the tree.
- Rips and peels are not acceptable and shall be avoided, but if they occur, tree wound dressing may be applied, as a cosmetic treatment only.
- Tree wound dressing may be applied as a cosmetic treatment on large wounds.
- To help prevent the spread of various types of tree diseases, all cutting tools (hand and powered) shall be surface disinfected with a seventy percent or higher solution of alcohol and water. Other disinfectants, such as Lysol and fifty percent chlorine bleach and water solution may be substituted. Disinfectants shall be applied prior to commencing any pruning on the job site, and immediately after pruning each oak tree or cluster of oak trees and after trimming any plants, bushes, or trees suspected to be infected or in areas designated to be infected.
- The trimming of oak trees will be conducted primarily in times of extended cold temperatures or extended periods of heat and drought conditions. Extra precautions will be taken in the trimming of oak trees under all circumstances to protect the life and integrity of the tree.
- Staff may also refer to USDA Forest Service South Research Station Guidelines for disease prevention in oaks.
- Oak trees shall not be trimmed from February 15 through June 15 and shall not be trimmed when conditions exist favorable to oak wilt spread.



City Council Agenda Item Report

April 2, 2018

Consent Agenda Item F-2

Contact – Scott Edmonson, 247-4158 x 106

sedmonson@cityofllano.com

AGENDA TITLE: Discuss and consider action on setting a date to conduct a utilities workshop.

1. **BACKGROUND/HISTORY –**

2. **FINDINGS/CURRENT ACTIVITY –** Discuss convenient dates and times for holding a utilities workshop.

3. **FINANCIAL IMPACT – N/A**

4. **ACTION OPTIONS/RECOMMENDATION –**